

**CAREER CENTER OF SOUTHERN ILLINOIS**  
**Board of Control Meeting**  
**MINUTES – AUGUST 2022**

Mr. Eric Frankford, Valmeyer, called the regular meeting of the Career Center of Southern Illinois Board of Control to order at 9:16 a.m. on Tuesday, August 9, 2022, at Perandoe (in the Conference Room), in Red Bud, IL.

Present:

Chester	Mrs. Kimberly Briggs, Superintendent (via Zoom)
Dupo	Dr. Kelly Carpenter, Superintendent (via Zoom)
Freeburg	Mrs. Jill Jung, Principal (via Zoom)
New Athens	Mr. Dan Lehman, Principal (via Zoom)
Red Bud	Mr. Alan Guehne, Principal (via Zoom)
Valmeyer	Mr. Eric Frankford, Superintendent
Waterloo	Mr. Brian Charron, Superintendent
Monroe/Randolph ROE	Mr. Kelton Davis, Regional Superintendent (via Zoom)
St. Clair ROE	Dr. Mark Eichenlaub, Regional Superintendent
Career Center of Southern Illinois	Mrs. Stephanie Mohr, Director

Absent:

Columbia	Mr. Brian Reeves, Principal
Marissa	Mr. Jeffrey Strieker, Superintendent
Sparta	Mr. Scott Beckley, Principal

Guests:

Career Center of Southern Illinois	Mrs. Christine Sosa, Administrative Assistant
Career Center of Southern Illinois	Mr. Mitch North, Principal/Asst. Director

Public input/comments on 2022 – 2023 Safe Return to In-Person Instruction and Continuity of Services Plan and Remote Learning Plan:

No comments

Consider approving the resolution to adopt Career Center of Southern Illinois' 2022 – 2023 Safe Return to In-Person Instruction and Continuity of Services Plan and Remote Learning Plan:

Dr. Mark Eichenlaub, St. Clair ROE, moved to approve the resolution to adopt Career Center of Southern Illinois' 2022 – 2023 Safe Return to In-Person Instruction and Continuity of Services Plan and Remote Learning Plan. Mr. Brian Charron, Waterloo, seconded the motion. A roll call vote was taken: St. Clair ROE, yes; Waterloo, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Consent Agenda:

Mr. Alan Guehne, Red Bud, moved to approve the consent agenda. Mr. Brian Charron, Waterloo, seconded the motion. A roll call vote was taken: Red Bud, yes; Waterloo, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Valmeyer, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

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Revenue and Expenditure Reports:

Mr. Brian Charron, Waterloo, moved to approve the Revenue and Expenditure Reports. Mr. Alan Guehne, Red Bud, seconded the motion. A roll call vote was taken: Waterloo, yes; Red Bud, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Valmeyer, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Adopt the Fiscal Year 2023 Budget:

Mr. Eric Frankford, Valmeyer, moved to adopt the Fiscal Year 2023 Budget. Mr. Brian Charron, Waterloo, seconded the motion. A roll call vote was taken: Valmeyer, yes; Waterloo, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Monroe/Randolph ROE, yes; St. Clair, ROE, yes. The motion was carried.

Approve the LP Gas Bids for 2022-2023 School Year:

Mr. Kelton Davis, Monroe/Randolph ROE, moved to accept the LP gas bids and aware the 2022-2023 LPN Gas Contract to Midwestern Propane at a fixed rate of \$1.819/gallon. Dr. Kelly Carpenter, Dupo, seconded the motion. A roll call vote was taken: Monroe/Randolph ROE, yes; Dupo, yes; Chester, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; St. Clair ROE, yes. The motion was carried.

Approve Employee Group Health Insurance Rates and Benefits for FY23:

Mr. Brian Charron, Waterloo, moved to approve the employee group health insurance rates and benefits for FY23 through Teacher's Coalition on Health. Dr. Mark Eichenlaub, St. Clair ROE, seconded the motion. A roll call vote was taken: Waterloo, yes; St. Clair ROE, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Consider approving the Resolution for CCSI to adopt TRS Supplemental Savings Plan:

Mr. Alan Guehne, Red Bud, moved to approve the resolution for CCSI to adopt the TRS Supplemental Savings Plan. Mr. Brian Charron, Waterloo, seconded the motion. A roll call vote was taken: Red Bud, yes; Waterloo, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Valmeyer, yes; Monroe/Randolph ROE, yes, St. Clair ROE, yes. The motion was carried.

Consider approving contractual agreement with ROE for Financial and Bookkeeping Services:

Dr. Mark Eichenlaub, St. Clair ROE, moved to approve the contractual agreement with Monroe/Randolph ROE #45 for Financial and Bookkeeping Services in FY2023 for \$33,00, to be distributed into four quarterly payments of \$8,250 each. Mr. Brian Charron, Waterloo, seconded the motion. A roll call vote was taken: St. Clair ROE, yes; Waterloo, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, abstained. The motion was carried.

Consider approving Helitech bid for concrete work:

Dr. Kelly Carpenter, Dupo, moved to approve the Helitech bid for \$6,062.00 to anchor the concrete pad on the exterior of Building 6. Mr. Alan Guehne, Red Bud, seconded the motion. A roll call vote was taken: Dupo, yes; Red Bud, yes; Chester, yes; Freeburg, yes; New Athens, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

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Review of Veteran's Affairs Financial Audit:

Mrs. Mohr reported the findings of the Financial Audit conducted by the Department of Veteran's affairs. According to the Department of Veteran's Affairs' findings, CCSI / Beck School of Practical nursing was overpaid by the VA, in the amount of \$13,952.29. They are to pay this amount in full. They were also was underpaid by the VA, in the amount of \$10,552.12, and are to be refunded this amount. It was determined that the cause of the errors was due to past incorrect billing practices. CCSI / Beck School of Practical Nursing was under the direction of a different Financial Aid Counselor during the timeframe that most of the review took place in. The current Financial Aid Counselor for CCSI / Beck School of Practical Nursing was given the appropriate guidance by the VA in order to prevent the same mistakes from happening again in the future.

Consider approving payment to Veteran's Affairs to rectify past overpayments:

Mr. Alan Guehne, Red Bud, moved to approve the payment to the Department of Veteran's Affairs, in the amount of \$13,952.29, to rectify past overpayments. Dr. Kelly Carpenter, Dupo, seconded the motion. A roll call vote was taken: Red Bud, yes; Dupo, yes; Chester, yes; Freeburg, yes; New Athens, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes, St. Clair ROE, yes. The motion was carried.

First Reading of Press Plus Issue #109:

Mr. Brian Charron, Waterloo, moved to approve the first reading of Press Plus Issue #109. Mr. Eric Frankford, Valmeyer, seconded the motion. A voice vote was taken: All ayes, no nays. The motion was adopted.

Election of Board of Control Officers:

Mr. Eric Frankford, Valmeyer, moved to approve the election of Mr. Jonathan Tallman, Red Bud, as CCSI Board of Control President. Mr. Dan Lehman, New Athens, seconded the motion. A voice vote was taken: All ayes, no nays. The motion was adopted.

Mr. Eric Frankford, Valmeyer, moved to approve the election of Dr. Kelly Carpenter, Dupo, as CCSI Board of Control Vice President. Mr. Brian Charron, Waterloo, seconded the motion. A roll call vote was taken: All ayes, no nays. The motion was adopted.

Closed Session:

Dr. Mark Eichenlaub, St. Clair ROE, moved to go into closed session at 9:48 a.m. Mr. Brian Charron, Waterloo, seconded the motion.

Dr. Mark Eichenlaub, St. Clair ROE, moved to come out of closed session at 10:00 a.m. Mr. Brian Charron, Waterloo, seconded the motion.

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**Action Under 5 ILCS 120/2:**

*Consider Accepting Resignations from Certified and/or non-certified employees –*

Dr. Mark Eichenlaub, St. Clair ROE, moved to accept the resignation of the following CCSI Employees: **Mr. Roger Johnson**, Maintenance (Expected last day is 12/16/2022), and **Mrs. Lori Hoffman**, Full Time PN Instructor (Expected last day is 8/9/2022). Mr. Brian Charron, Waterloo, seconded the motion. A voice vote was taken: All ayes, no nays. The motion was adopted.

*Consider employing certified and/or non-certified employees:*

Mr. Brian Charron, Waterloo, moved to approve the hiring of Full Time Practical Nursing Instructor, Mrs. Holly Hawkins, at the starting yearly salary reflected in the CBA of \$55,000 a year. Dr. Mark Eichenlaub, St. Clair, ROE, seconded the motion. A roll call vote was taken: Waterloo, yes; St. Clair, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Mr. Brian Charron, Waterloo, moved to approve the hiring of Part Time Practical Nursing Instructor, Mrs. Lisa Tincher, at the starting hourly rate reflected in the CBA of \$34.00 an hour. Dr. Mark Eichenlaub, St. Clair, ROE, seconded the motion. A roll call vote was taken: Waterloo, yes; St. Clair, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Mr. Brian Charron, Waterloo, moved to approve the hiring of High School English Teacher, Terra Barbeau, at a salary rate of \$53,032.00 a year, which is reflective of the current CBA and was evaluated by CCSI Director, Mrs. Stephanie Mohr, and CCSI's legal counsel. A roll call vote was taken: Waterloo, yes; St. Clair, yes; Chester, yes; Dupo, yes; Freeburg, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

*Consider approving medical leave of absence for staff member:*

Dr. Mark Eichenlaub, St. Clair ROE, moved to approve medical leave of absence for a non-certified staff member. Mr. Brian Charron, Waterloo, seconded the motion. A voice vote was taken: All ayes, no nays. The motion was carried.

**Administrative Reports:**

*Principal's Report –*

CCSI Principal/Assistant Director, Mr. Mitch North, presented the Principal's report. An electronic copy of this report was distributed to all of the board members in the board packets.

*LPN Director's Report –*

CCSI Director, Mrs. Stephanie Mohr, presented the LPN Director's report, which was submitted by LPN Director, Mrs. Holly Szopinski. An electronic copy of this report was distributed to all of the board members in the board packets.

*Director's Report –*

CCSI Director, Mrs. Stephanie Mohr, presented the Director's report. An electronic copy of this report was distributed to all of the board members in the board packets.

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Comments from ROE Representative Comments:

Mr. Kelton Davis, Monroe/Randolph ROE, commented on the building upgrades & repairs on the campus of CCSI. It was agreed that Mr. Art Hayhurst, with FGM Architects, will be present at the next Superintendents meeting, which is to be held on the campus of CCSI.

Next Meeting Date:

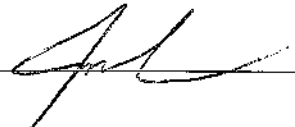
The next regular meeting will be held on Tuesday, September 13, 2022, at 9:00 a.m., after the OKAW meeting. This meeting is scheduled to be held in-person at the Perandoe Business Office, with an option to Zoom.

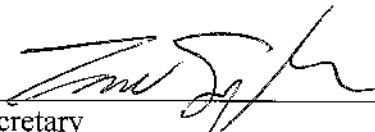
Adjournment:

Mr. Eric Frankford, Valmeyer, moved to adjourn the meeting. Mr. Alan Guehne, Red Bud, seconded the motion. The meeting adjourned at 10:21 a.m.

Submitted by: Christine Sosa

Date: 9-13-22

  
Chair

  
Secretary