

CAREER CENTER OF SOUTHERN ILLINOIS
Board of Control Meeting
MINUTES - September 2020

Mr. Eric Frankford, Valmeyer, called the regular meeting of the Career Center of Southern Illinois Board of Control to order at 9:06 a.m. on Tuesday, September 8, 2020, at Perandoe (in the Conference Room), in Red Bud, IL.

Present:

Chester	Mr. Brian Pasero, Superintendent (via Zoom)
Freeburg	Mr. Greg Frerking, Superintendent (via Zoom)
Marissa	Mrs. Dawn Mueller, Principal
New Athens	Mr. Dan Lehman, Principal
Red Bud	Mr. Kevin Cartee, Assistant Principal
Valmeyer	Mr. Eric Frankford, Superintendent
Waterloo	Mrs. Lori Costello, Principal (via Zoom)
Monroe/Randolph ROE	Mr. Kelton Davis, Regional Superintendent (via Zoom)
St. Clair ROE	Dr. Mark Eichenlaub, Asst. Regional Superintendent (via Zoom)
Career Center of Southern Illinois	Mrs. Stephanie Mohr, Director

Absent:

Columbia	Mr. Brian Reeves, Principal
Dupo	Dr. Kelly Carpenter, Superintendent
Sparta	Dr. Gabrielle Schwemmer, Superintendent

Guests:

Career Center of Southern Illinois	Mrs. Christine Sosa, Secretary
OKAW RVS	Dr. Tom Springborn, OKAW Systems Director

Consent Agenda:

Mr. Dan Lehman, New Athens, moved to approve the consent agenda. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Revenue and Expenditure Reports:

Mrs. Lori Costello, Waterloo, moved to approve the revenue and expenditure reports. Mr. Dan Lehman, New Athens, seconded the motion. A roll call vote was taken: Waterloo, yes; New Athens, yes; Chester, yes; Freeburg, yes; Marissa, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE. The motion was carried.

Closed Session:

Mr. Dan Lehman, New Athens, moved to go into closed session at 9:09 a.m. Mrs. Dawn Mueller, Marissa, seconded the motion.

Mr. Dan Lehman, New Athens, moved to come out of closed session at 9:20 a.m. Mr. Kevin Cartee, Red Bud, seconded the motion.

Action Under 5 ILCS 120/2:

Resignation of Two LPN Instructors –

Mr. Kevin Cartee, Red Bud, moved to accept the resignation of two LPN Instructors, Mrs. Tabitha Goodman and Mrs. Paige Pellmann. Mr. Dan Lehman, New Athens, seconded the motion. A voice vote was taken: All ayes; no nays. The motion was adopted.

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Resignation of High School Auto Body Instructor –

Mr. Dan Lehman, New Athens, moved to accept the resignation of High School Auto Body Instructor, Mr. Brian Lohman. Mr. Kevin Cartee, Red Bud, seconded the motion. A voice vote was taken: All ayes; no nays. The motion was adopted.

Hiring of Full Time LPN Instructor –

Mr. Dan Lehman, New Athens, moved to approve the hiring of full time LPN Instructor, Jessica Moran, at a starting salary of \$55,000 a year. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Hiring of Three Part Time LPN Instructors –

Mr. Dan Lehman, New Athens, moved to approve the hiring three part time LPN instructors Ruth Fiedler, Dana Miller, and Jennifer Swiney each with a starting pay of \$34.00 an hour. Mrs. Lori Costello, Waterloo, seconded the motion. A roll call vote was taken: New Athens, yes; Waterloo, yes; Chester, yes; Freeburg, yes; Marissa, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Hiring of School Counselor –

Mr. Dan Lehman, New Athens, moved to approve the hiring of school counselor, Mrs. Linze Zarzeck, at a starting salary of \$42,300 a year. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Hiring of Childcare Instructor –

Mr. Dan Lehman, New Athens, moved to approve the hiring of 2/3 time Childcare Instructor, Mrs. Shannon Reinhold, at a starting salary of \$21,384 a year. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Hiring of Law Enforcement Instructor –

Mr. Dan Lehman, New Athens, moved to approve the hiring of 2/3 time Law Enforcement Instructor, Holly Schuchardt, at a starting salary of \$21,384 a year. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Hiring of Health Occupations (CNA) Instructor –

Mrs. Dawn Miller, Marissa, moved to approve the hiring of Health Occupations (CNA) Instructor, Nikki Maue, at a starting salary of \$32,076 a year. Mr. Dan Lehman, New Athens, seconded the motion. A roll call vote was taken: Marissa, yes; New Athens, yes; Chester, yes; Freeburg, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Hiring of Campus Aid –

Mr. Dan Lehman, New Athens, moved to approve the hiring of Campus Aid, Mary Brand, with a one-year contract with no more than 25 hours a week at \$10.76 an hour. This position will be Grant funded. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Marissa, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

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First Reading of IASB Press Plus #105 Policy Updates:

The first reading of IASB Press Plus #105 Policy Updates was held. The second and final reading will be held at the next board meeting.

Discussion to determine the future of Auto Body Program:

A discussion regarding the future of the Auto Body Program was held. It was agreed upon by the board that the current Auto Body students would be dissolved into the remaining vocational programs for the remainder of the first semester. If a new Auto Body Instructor is not hired in time for the second semester, then one will be hired for the next school year. No motion was needed at this time.

Summary review of Superintendents' Finance Committee Meeting:

Mrs. Stephanie Mohr discussed highlights from the Superintendents' Finance Committee meeting, which took place on Friday, September 4, 2020. CCSI is still waiting on the status of \$225,000 in Cares Act Funds that have been applied for. The importance of Superintendents attending the CCSI Board of Control meetings was discussed. Mrs. Mohr will be surveying the Superintendents to find out if another date or time would work better in order for more Superintendents to be able to make it to the board meetings. Mrs. Mohr will be sharing a Google Doc with CCSI Board of Control members to survey the school districts regarding the average salaries of their non-certified staff members. The potential of a January 2021 LPN online night class had been discussed, as well as CCSI looking into getting a P.O.S. system in order for CCSI to be able to accept credit cards.

Approval of the Transportation Intergovernmental Agreement:

Mr. Dan Lehman, New Athens, moved to approve the FY21 Transportation Intergovernmental Agreement. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Approval of FY21 District Assessments:

Mrs. Dawn Mueller, Marissa, moved to approve the FY21 District Assessments. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: Marissa, yes; Red Bud, yes; Chester, yes; Freeburg, yes; New Athens, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Approval of Semester Billing for Vocational Tuition:

Mr. Dan Lehman, New Athens, moved to approve the 2020-2021 two-hour tuition billing amount of \$900 a semester per student. Mrs. Dawn Mueller, Marissa, seconded the motion. A roll call vote was taken: New Athens, yes; Marissa, yes; Chester, yes; Freeburg, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Approval of Technology Support Contract:

Mr. Dan Lehman, New Athens, moved to approve a one-year technology support contract with Sidebarr Technology in the amount of \$833.00 a month. Mr. Kevin Cartee, Red Bud, seconded the motion. A roll call vote was taken: New Athens, yes; Red Bud, yes; Chester, yes; Freeburg, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Approval of Firewall Purchase and Installation:

Mr. Kelton Davis, Monroe/Randolph ROE, moved to approve the purchase and installation of a new Firewall and switch, at the quoted price of no more than \$7,021.00. Mr. Davis noted the importance of obtaining a quote to have the network reconfigured when the firewall is installed. Mr. Dan Lehman, New Athens, seconded the motion. A roll call vote was taken: Monroe/Randolph ROE, yes; New Athens, yes; Chester, yes; Freeburg, yes; Marissa, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; St. Clair ROE, yes. The motion was carried.

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Approval of FY21 Roofing Repair Quote:

Mr. Dan Lehman, New Athens, moved to approve the roofing repair quote with Dry Zone, not to exceed \$18,000. Ms. Dawn Mueller, Marissa, seconded the motion. A roll call vote was taken: New Athens, yes; Marissa, yes; Chester, yes; Freeburg, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Approval for a line of credit through Buena Vista National Bank:

Mr. Dan Lehman, New Athens, moved to approve CCSI to obtain a line of credit through Buena Vista National Bank. Mrs. Dawn Mueller, Marissa, seconded the motion. A roll call vote was taken: New Athens, yes; Marissa, yes; Chester, yes; Freeburg, yes; Red Bud, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes; St. Clair ROE, yes. The motion was carried.

Administrative Reports:

Principal's Report –

Mrs. Mohr reported that the high school students were doing a great job adapting to the new schedule due to COVID. She also thanked the Waterloo High School English Department for donating books to CCSI.

LPN Director's Report –

Mrs. Mohr reported that both LPN cohorts are maintaining steady retention rates. The Adult CNA class is also going great. The LPN program is looking into providing an online evening class, but would have to start it by January 2021 since BSPN is due to renew their accreditation in the summer of 2021 and a school can't start a new program 180 days before accreditation.

Director's Report –

There was nothing new to report that hadn't already been covered throughout the meeting.

Comments from ROE Representative Comments: None

Next Meeting Date:

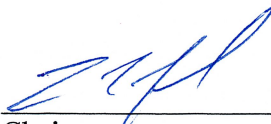
The next regular meeting will be held on Tuesday, October 13, 2020, at 9:00 a.m., after the OKAW meeting. This meeting is scheduled to be held in-person at SWIC, in Red Bud, IL, however, depending on the status of COVID 19 measures set in place, the meeting may need to be held at Perandoe, or via Zoom.

Adjournment:

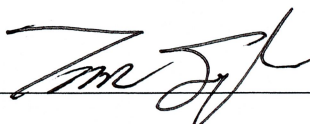
Mr. Eric Frankford, Valmeyer, moved to adjourn the meeting. Mr. Dan Lehman, New Athens, seconded the motion. A voice vote was taken: All ayes, no nays. The meeting adjourned at 9:46 a.m.

Submitted by: Christine Sosa

Date: 10-13-2020



Chair



Secretary