

CAREER CENTER OF SOUTHERN ILLINOIS

Board of Control Meeting

MINUTES – September 2019

Dr. Vince Hughes, Marissa, called the regular meeting of the Career Center of Southern Illinois Board of Control to order at 8:57 a.m. on Tuesday, September 10, 2019, at Southwestern Illinois College, Red Bud Campus, Room 152.

Present:

Chester	Mrs. Missy Meyer, Principal
Columbia	Mr. Brian Reeves, Principal
Dupo	Mrs. Tiffany Zobrist, Principal
Freeburg	Mr. Greg Frerking, Superintendent **Arrived at 9:00 a.m.
Marissa	Dr. Vince Hughes, Principal
Red Bud	Mr. Rob Pipher, Principal **Arrived at 9:00 a.m.
Sparta	Mr. Scott Beckley, Principal
Valmeyer	Mr. Eric Frankford, Superintendent
Waterloo	Mrs. Lori Costello, Principal
Monroe/Randolph ROE	Mr. Kelton Davis, Regional Superintendent Monroe/Randolph ROE
Career Center of Southern Illinois	Mr. Mark Stuart, Director

Absent:

New Athens	Mr. Dan Lehman, Principal
St. Clair ROE	Dr. Mark Eichenlaub, Asst. Regional Superintendent

Guests:

Career Center of Southern Illinois	Mrs. Christine Sosa, Secretary
Career Center of Southern Illinois	Mrs. Holly Szopinski, Director of Nursing
OKAW RVS	Dr. Tom Springborn, OKAW Systems Director

Consent Agenda:

Mr. Brian Reeves, Columbia, moved to approve the consent agenda. Mr. Scott Beckley, Sparta, seconded the motion. A roll call vote was taken: Columbia, yes; Sparta, yes; Chester, yes; Dupo, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes. The motion was carried.

Revenue and Expenditure Reports:

Mr. Scott Beckley, Sparta, moved to approve the revenue and expenditure reports. Mr. Brian Reeves, Columbia, seconded the motion. A roll call vote was taken: Sparta, yes; Columbia, yes; Chester, yes; Dupo, yes; Marissa, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes. The motion was carried.

Closed Session:

Mr. Brian Reeves, Columbia, moved to go into closed session at 9:00 a.m. Mrs. Lori Costello, Waterloo, seconded the motion. **Mr. Greg Frerking, Freeburg, and Mr. Rob Pipher, Red Bud, arrived at 9:00 a.m.**

Mr. Rob Pipher, Red Bud, moved to come out of closed session at 9:55 a.m. Mr. Brian Reeves, Columbia, seconded the motion.

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Employment of Part-Time LPN Instructor(s):

Mr. Rob Pipher, Red Bud, moved to approve the hiring of Part-Time LPN Clinical Instructor, Crea Rose, at a starting pay rate of \$34.00 an hour. Mr. Greg Frerking, Freeburg, seconded the motion. A roll call vote was taken: Red Bud, yes; Freeburg, yes; Dupo, yes; Chester, yes; Columbia, yes; Marissa, yes; Sparta, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes. The motion was carried.

Mr. Greg Frerking, Freeburg, moved to approve the hiring of Part-Time LPN Clinical Instructor, Jacqueline Parrish, at a starting pay rate of \$34.00 an hour. Mrs. Tiffany Zobrist, Dupo, seconded the motion. A roll call vote was taken: Freeburg, yes; Dupo, yes; Chester, yes; Columbia, yes; Marissa, yes; Red Bud, yes; Sparta, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes. The motion was carried.

Employment of Full-Time Maintenance/Custodian:

Mr. Eric Frankford, Valmeyer, moved to approve the hiring of Full-Time Maintenance/Custodian, Roger Johnson, at a starting pay rate of \$15 an hour for custodial work and \$17 an hour for maintenance work. The board asked that a detailed job description be presented to them at the next board of control meeting in October, and for Roger to keep a time sheet, tracking his maintenance and custodial work separately. Mr. Rob Pipher, Red Bud, seconded the motion. A roll call vote was taken: Valmeyer, yes; Red Bud, yes; Chester, yes; Columbia, yes; Dupo, yes; Freeburg, yes; Marissa, yes; Sparta, yes; Waterloo, yes; Monroe/Randolph ROE, yes. The motion was carried.

Employment of Part-Time/Sub Custodian:

Mr. Brian Reeves, Columbia, moved to approve the hiring of Part-Time/Sub Custodian, Connor Brooks, at a starting pay rate of \$11.00 an hour. Mr. Greg Frerking, Freeburg, seconded the motion. A roll call vote was taken: Columbia, yes; Freeburg, yes; Chester, yes; Dupo, yes; Marissa, yes; Red Bud, yes; Sparta, yes; Valmeyer, yes; Waterloo, yes; Monroe/Randolph ROE, yes. The motion was carried.

Rescind Offer of Employment to Part-Time LPN Instructor:

Mr. Scott Beckley, Sparta, moved to rescind the offer of employment to Part-Time LPN clinical instructor, Amanda Breeding. Mrs. Lori Costello, Waterloo, seconded the motion. A roll call vote was taken: Sparta, yes; Waterloo, yes; Chester, yes; Columbia, yes; Dupo, yes; Freeburg, yes; Marissa, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Second Reading of the Revision of LPN Student Services Job Description:

The second and final reading of the revision of the LPN Student Services' Job Description was held.

Director's Report:

- a. LPN Report - The LPN report was presented before the meeting was officially called to order. Mrs. Holly Szopinski, Director of Nursing for Beck School of Practical Nursing at the Career Center of Southern Illinois, conducted the LPN report. She reported there are 35 students in the January 2019 class and 41 students in the July 2019 class, with 4 students returning from the January 2019 class at Block 3. Oak Hill is pursuing attainment of IDPH approval CNA instruction site. One of the new part-time instructors is certified to teach CNA classes. She will be helping with the clinical portion of the high school CNA class. LPN Instructor, Paige Pellmann, is on maternity leave and plans to return November 4th. LPN Instructor, Lori Hoffman, will begin maternity leave in late October. Amanda Breeding will not be doing clinical as planned and has been removed from the faculty list and employment status. Maria Sutherland, part-time clinical instructor, has begun her nurse practitioner clinical hours and resigned on Friday, September 6th. Jacqueline Parrish will be clinical faculty and will be helping with the high school CNA students. Crea Rose will be doing part-time LPN clinicals. One more clinical instructor will be needed to meet the medical-surgical rotation needs. Interviews for the January 2020 LPN class continue. The NCLEX pass rates for the July 2018 class stand at 96%, with three students still waiting to test. The pass rate for this group will help raise our yearly rate well above the minimum required IDFPR to avoid warning status.

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- b. Optional Ed Report - There 76 OEP students enrolled.
- c. Vocational Report - There are 83 two hour students enrolled.
- d. Career Day Friday, September 27, 2019 – Mr. Stuart encouraged all board members to attend Career Day.
- e. Questions from Public – None.
- f. Other - None

Comments from ROE Representative Comments: None

Next Meeting Date:

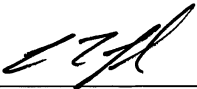
The next regular meeting, as well as the next Budget Hearing, will be held on Tuesday, October 8, 2019, at 9:00 a.m., after the OKAW meeting (Meeting to be held at SWIC Red Bud).

Adjournment:

Mr. Eric Frankford, Valmeyer, moved to adjourn the meeting. Mrs. Lori Costello, Waterloo, seconded the motion. A voice vote was taken: All ayes, no nays. The meeting adjourned at 10:07 a.m.

Submitted by: Christine Sosa

Date: 10-8-2019



Chair



Secretary