

**CAREER CENTER OF SOUTHERN ILLINOIS**  
**Board of Control Meeting**  
**MINUTES – December 2019**

Dr. Vince Hughes, Marissa, called the regular meeting of the Career Center of Southern Illinois Board of Control to order at 9:08 a.m. on Tuesday, December 10, 2019, at Southwestern Illinois College, Red Bud Campus, Room 152.

Present:

Chester	Mr. Brian Pasero, Superintendent
Dupo	Dr. Kelly Carpenter, Superintendent
Marissa	Dr. Vince Hughes, Principal
New Athens	Mr. Dan Lehman, Principal
Red Bud	Mr. Rob Pipher, Principal
Valmeyer	Mr. Eric Frankford, Superintendent
Monroe/Randolph ROE	Mr. Kelton Davis, Regional Superintendent Monroe/Randolph ROE
Career Center of Southern Illinois	Mr. Mark Stuart, Director

Absent:

Columbia	Mr. Brian Reeves, Principal
Freeburg	Mr. Greg Frerking, Superintendent
Sparta	Mr. Scott Beckley, Principal
St. Clair ROE	Dr. Mark Eichenlaub, Asst. Regional Superintendent
Waterloo	Mrs. Lori Costello, Principal

Guests:

Career Center of Southern Illinois	Mrs. Christine Sosa, Secretary
OKAW RVS	Dr. Tom Springborn, OKAW Systems Director

Consent Agenda:

Mr. Dan Lehman, New Athens, moved to approve the consent agenda. Dr. Kelly Carpenter, Dupo, seconded the motion. A roll call vote was taken: New Athens, yes; Dupo, yes; Chester, yes; Marissa, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Revenue and Expenditure Reports:

Dr. Kelly Carpenter, Dupo, moved to approve the revenue and expenditure reports. Mr. Dan Lehman, New Athens, seconded the motion. A roll call vote was taken: Dupo, yes; New Athens, yes; Chester, yes; Marissa, yes; Red Bud, yes; Valmeyer, yes; Monroe/Randolph ROE, yes. The motion was carried.

Closed Session:

Mr. Eric Frankford, Valmeyer, moved to go into closed session at 9:16 a.m. Mr. Brian Pasero, Chester, seconded the motion.

Mr. Eric Frankford, Valmeyer, moved to come out of closed session at 9:52 a.m. Mr. Dan Lehman, New Athens, seconded the motion.

Employment of Part-Time LPN Instructor(s):

Mr. Eric Frankford, Valmeyer, moved to approve the hiring of Part-Time LPN Clinical Instructor, Shontell Burch, at a starting pay rate of \$34.00 an hour. Mr. Kelton Davis, Monroe/Randolph ROE, seconded the motion. A roll call vote was taken: Valmeyer, yes; Monroe/Randolph ROE, yes; Chester, yes; Dupo, yes; Marissa, yes; New Athens, yes; Red Bud, yes. The motion was carried.

## **CAREER CENTER OF SOUTHERN ILLINOIS**

### **Board of Control Meeting MINUTES – December 2019**

#### Discussion of Timeline for Hiring of CCSI Director:

Interviews for the CCSI Director position were scheduled to be held on Monday, January 13, 2020, starting at 1:00 p.m., at the CCSI campus. Tours will be given to the applicants.

#### Discussion/Approval of Aviation – C.A.P. Program for CCSI:

Dr. Tom Springborn, Mr. Kelton Davis, and Mr. Mark Stuart held a discussion about wanting to continue to pursue the development of an Aviation/C.A.P. program at CCSI. It is currently only offered as a program for Red Brick. They want to be able to offer it as a 1<sup>st</sup> session vocational class for the OEP and 2 hour Vocational students. Mr. Kelton Davis said that the ROE will cover the cost for the instructor for the Aviation-C.A.P. program for another year, in hopes to have corporate support by the following year to be able to offer it the first two sessions. Mr. Rob Pipher, Red Bud, moved to approve the Aviation – C.A.P. program to be offered as a vocational class for both the OEP and 2 hour vocational students, for one year, starting in Fall 2020, and for the cost of the instructor to be covered by the Monroe/Randolph ROE. Mr. Dan Lehman, New Athens, seconded the motion. A voice vote was taken: all ayes, no nays. The motion was adopted.

#### Approval for Vocational Recruiting by CCSI Director:

Mr. Rob Pipher, Red Bud, moved to approve the Vocational recruiting by Mark Stuart, while he is still the CCSI Director. Dr. Kelly Carpenter, Dupro, seconded the motion. A voice vote was taken: all ayes; no nays. The motion was adopted.

#### First Reading PRESS Plus Board Policy Manual Updates:

The first reading of the PRESS Plus Board Policy Manual Updates was held. The second and final reading will be held at the January 2020 board meeting.

#### Second Reading of Job Descriptions for Maintenance/Custodial:

Mr. Eric Frankford moved to approve the second reading of job descriptions for Maintenance/Custodial workers. Mr. Rob Pipher, Red Bud, seconded the motion. A voice vote was taken: all ayes; no nays. The motion was adopted.

#### Information on D.O.E. Financial Aid Settlement:

Mr. Mark Stuart gave an update on the D.O.E. Financial Aid Settlement. He said that our attorney believes we should owe between 30 – 50k, based on their logic, instead of the 132k. If the D.O.E. does not lower the amount, then the 132k could be paid out over a three year timeframe.

#### Approval of Furnace Replacement in Automotive Classroom:

Mr. Kelton Davis, Monroe/Randolph ROE, moved to approve the replacement of the furnace in the Automotive Classroom. Dr. Kelly Carpenter, Dupro, seconded the motion. A roll call vote was taken: Monroe/Randolph ROE, yes; Dupro, yes; Chester, yes; Marissa, yes; New Athens, yes; Red Bud, yes; Valmeyer, yes. The motion was carried.

#### Review of CCSI Smoking Policy:

The board members did not feel that further discussion about this topic was needed at this time.

#### Director's Report:

- a. LPN Report – Mrs. Holly Szopinski was unable to attend the meeting due to PN testing. Mr. Mark Stuart presented a handout with the LPN report to all of the board members.
- b. Optional Ed Report - There are 86 OEP students enrolled.
- c. Vocational Report - There are 78 two hour students enrolled.
- d. Questions from Public – None
- e. Other – None

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Comments from ROE Representative Comments: None

Next Meeting Date:

The next regular meeting will be held on Tuesday, January 14, 2020, at 9:00 a.m., after the OKAW meeting (Meeting to be held at SWIC Red Bud).

Adjournment:

Dr. Vince Hughes, Marissa, moved to adjourn the meeting. Mr. Rob Pipher, Red Bud, seconded the motion. A voice vote was taken: All ayes, no nays. The meeting adjourned at 10:36 a.m.

Submitted by: Christine Sosa

Date: 2-10-2020

Chair

*V-2 Hughes*

Secretary

*Rob Pipher*

Signed on  
2-10-2020,  
but misdated for  
2-10-2020.  
Approved 1-14-2020.  
C. Sosa

